JOINT CHECK & PAYMENT AGREEMENT

To: _____

_____

_____ (Owner) (General Contractor)

1) ***_____ (Payee) is a sub-contractor on the following project:***
   Located at:_____
2) ***Payee is a sub-contractor of: _____***
   Name:_____
   Address:_____
   Who is the (Owner) (General Contractor) on the project.
3) ***Payee has a contract in the amount of $_____ to do the following work:_____ on the project. The contract is between payee and (Owner) (General Contractor). Payee is owed $_____ on the contract.***
4) ***In consideration for (Your Company Name) supplying material to the project, payee authorizes and directs (General Contractor) (Owner) to pay and forward $_____ in the form of a joint check made payable to payee and (Your Company Name). Payment is due within 30 days of delivery.***
5) ***(General Contractor) (Owner) agrees to withhold funds from the contract for the purpose of paying (Your Company Name) and will forward the funds as outlined above to (Your Address Here).***

Acknowledged and agreed to by:

_____ (Payee)	***(Your Company Name)_____***
By:_____	***By:_____***
Title: _____	***Title: Corporate Credit Manager***
Date: _____	***Date:_____***

Acknowledged and agreed to by:

_____ (Owner) (General Contractor)

By:

_____

Title:

_____

Date:

_____

Once acknowledged, the original should be sent to:

Your Company Name
Address
Contact Name
Phone Number